

Scottsville Elementary

434 974-8040

Tiger Tales

Dear Scottsville Families,

Welcome back to school Scottsville families! Hard to believe we are ready to begin another school year. We hope everyone had a safe, fun, and relaxing summer. We look forward to seeing our families at our **Open House on Monday, August 21st from 4 to 7**. There will be food, fun and activities for you to enjoy. As well as, an opportunity to meet your teacher and learn more about your school. Everyone can picnic in the cafeteria, gym, or outside.

To learn your child's teacher, please follow the signs to your child's grade level then look at the posting outside of the classrooms to learn the teacher for your child. Please help us to welcome the following faculty and staff to Scottsville School this year: Ayanna Mitchell, assistant principal intern, Katie Toby – 5th grade teacher, Sarah Dwyer – 3rd grade teacher, Morgan Wagoner 4th grade teacher, Rebecca Patterson – special education teacher, Alvin Morris – special education teaching assistant, Ray Ackenbom – PE teacher, Michele Abercrombie – Title I and Intervention/Prevention, Jen Wilkes – Office Associate, Marie Willis – Teaching Assistant, Peggi Young – Teaching Assistant, and Renee Lundgren – Family Support Worker.

In addition, please help us to welcome our new **PTO Officers for the 17/18 School Year**: President - Mark Mellusi Vice President - Laura Outland and Kristen Danas Carty, Treasurer - Anne Lesko, Secretary - Catey Anderson and Nicola McGoff. There are still officer positions available. If you are interested please contact any of the officers listed above. The next PTO meeting will be held August 15, at 7pm.

To help our parents and students transition back to the new school year we are including the follow routines we have in place at our school. Please see the last page of this letter to indicate that you have seen and understand these procedures.

Parents/guardians will need to complete their child's bus/pick-up/after school passes. Passes will be available at Open House from your child's teacher as well as during the school year in the office. It is important that you complete the forms in full detail as we will follow your instructions on the passes. **Last minute changes will be accepted until 1:45pm by phone call only (no emails please) to the office staff.** Please call Mrs. Ayres at 974-8040 should you have any questions.

When visiting our campus, for **any** purpose, **all** parents/guardians /guests /visitors at **any** time must sign-in in the front office and wear a badge before proceeding into our school or classrooms. Parents/Guardians/Guests/Visitors must wait in the lobby for their child to meet them for pick-up. Also, please remember to park in the extended parking area on the left when you enter our campus. Thank you for continuing to support this safety procedure and helping keep children safe!

Please remember that students must be in their seats at 7:55 am to not be counted as tardy. Please help your child transition to their school schedule before school starts so that they can attend school daily, get to school on time, and be prepared to learn. I know you realize education is important! **Note: our dismissal time is 2:30pm daily.**

Bus transportation would like to share that Boy's and Girl's Club will take students the first day of school as long as parents notify our school by Open House and students are registered in the program. Please prepare alternate transportation until the 10 day period ends. In addition, alternate bus stops will not be honored up to the first 10 days of school.

We did very well on our SOL again this spring. We are so, so proud of our students, teachers, staff, and parents/guardians for all their hard work. Learning is #1 at Scottsville School! As is the custom, the Virginia Department of Education is not allowing us to share scores yet, but once they do, we'll share with you.

Finally, we've added our **Attendance and Scottsville School-wide Rules and Procedures** so that we can continue to provide a safe learning environment for students and adults. Please read, sign, and return to your child's teacher the tear-off section acknowledging that you have read and understood student expectations at our school.

As always, please call us at **974-8040** should you have any questions or suggestions. WE look forward to seeing our students, new and returning parents, teachers and staff, and look forward to another super successful school year at Scottsville Elementary School!!

Best,

Sharon and Ayanna

SCOTTVILLE ELEMENTARY SCHOOL

August 2017



Information you need to know:

Sign-in and Badges Are Required!

In order to keep our students, faculty, and staff safe, Scottsville School we implement safety procedures when on campus, whether dropping off, picking up students, or visiting our campus. **Everyone must first sign-in in the front office and wear a visitor badge. Also, if you are picking-up your child after school, please wait in the front lobby until dismissal/pick-up for your child.** Thank you very much for continuing to practice these safety procedures.

Open House/Meet the Teacher will be held from 4:00 pm to 7:00 pm on Monday, August 21st with a Community Picnic to follow Open House. Open House is for children from preschool through fifth grade and their parents. Follow the signs to your child's grade level. Class placements will be posted on classroom doors. You and your child will be meeting his/her teacher and locating his/her classroom. Please feel free to bring your child's school supplies at this time.

School Hours: The school hours for all elementary schools in Albemarle County are as follows: Arrival: 7:45 a.m. Start: 7:55 a.m. (arrivals after 7:55am are considered late and will need to have parental sign-in in the front office) Dismissal: **2:30 p.m.**

NO SMOKING POLICY

We would like to remind anyone visiting the school to please remember that we have a No Smoking on School Property at Any Time policy. The School Board put this policy in effect in 1997.

Student Meal Prices

Student Breakfast: \$1.40 (reduced: \$.30)

Snacks: \$.75 (subject to change)

Student Lunch \$2.60 (reduced: \$.40)

Adult Breakfast: \$1.70

Milk: \$.55

Adult Lunch: \$3.45

Albemarle County Public Schools continue to offer free or reduced price meals to families that qualify. Reduced lunch will be \$.40 and reduced breakfast will be \$.30. To participate and continue in this program, families must submit **yearly**, a Free and Reduced Price Meal Application. Applications are distributed annually in each student's first day of school packet. Families also can call the Child Nutrition program at (434) 296-0566 to request an application, or download an application at ACPS website.

Dates to Remember:

August 21st: Open House 4-7 pm.

August 23rd: First Day of School

September 4th: Labor Day—No School

September 19th: Back to School Night 6:00 to 7:30

September 22nd: Prof. Development Day—No School

October : Picture Day and retakes TBD

Fall Conferences: Oct. 16th-26th

October 26th: Last day of first marking period

October 27th: Tchr. Workday-No School

November 6th and 7th- Prof. Dev. /No School

22nd-24th Thanksgiving Holiday

December 20th-January 2nd: Winter Holiday (school resumes January 3rd)

More important information

Safety First!!

For the safety of all, please drop off students who are driven to school at the gym door.

Please circle around the cones in the parking lot. Be sure to drive slowly around the circle. **DO NOT LEAVE YOUR CAR OR PASS A CAR IN LINE.**

Teachers on duty will help your child get out of the car if needed.

If you want to get out of your car or escort your child into the building, then please park on the left in the grass as you enter school grounds.

Please do not park in the handicap park-

ing zone unless you have the proper identification on your vehicle.

Students who require parent support to secure safety belts should only use the parking area to the left when they enter campus and not the parent drop-off/pick-up area .

Please do not enter the bus lanes in front of the school between 7:25 am and 8:30 a.m. and between 1:50 p.m. and 2:30 p.m.

During the regular instructional day (7:55 to 2:30) visitors must enter only through the front

door. All other exterior doors remain locked. Please do not park by the yellow curb directly in front of the school.

If you want your child to ride the bus to any other location than your home, then you must contact Transportation at 973-5716 to approve the change. This often is the case with babysitters. Even though someone may live in the Scottsville district there may not be a bus routed to the location, or there may not be room on the other bus for your child.

Student Handbook and Appropriate Dress for school

The student handbook is a wealth of information about school life. There is a link to the current student handbook on the Scottsville Elementary School website at <http://schoolcenter.k12albemarle.org/education/school/school.php?sectionid=13> . Please take the time to review this information with your child.

Appropriate dress for school is always important. Shoulder straps of tops should be three inches or more in width. Tops should cover tummy and meet the top of pants, shorts or skirts. T-shirts with inappropriate messages or symbols are not appropriate.

Shorts, skirts and dresses are considered too short if, when holding one's hands at one's sides, the hem or cuff does not reach beyond the middle fingertip with or without tights/leggings. Pants for ladies and gentlemen must be secured and worn at the waist; undergarments should not be visible.

Tennis shoes or closed-toe rubber soled shoes must be worn for PE (every class has gym 4 days a week) and for recess which occurs every day. Running and sports activities are not safe in flip flops and sandals.

Hats should not be worn inside of school unless it is for a special day like Spirit Day.



Administering Medication at School

According to the Albemarle County Policies and Regulations (JHCD-E) regarding administering medication to students at school, parents need to be aware of the following:

1. Whenever possible, medication should be scheduled outside of school hours.
2. If prescription medicine is to be dispensed at school, a medication form (available in the office and online) must be signed by a physician and specify in writing the duration the medication is to be administered and the dosage of the drug. **THE ORDERS SHOULD BE RENEWED EVERY SCHOOL YEAR. NO MEDICINE WILL BE ADMINISTERED IF WE DO NOT HAVE THIS FORM.**
3. Parents must complete a medication form for school personnel to administer non-prescription medication to children. **JUST A NOTE CAN'T BE ACCEPTED.**
4. No more than a one month supply of a prescribed medication shall be stored at the school.
5. If there is a change in the dosage of medication to be given, **IT IS THE PARENT'S RESPONSIBILITY TO HAVE A NEW FORM FILLED OUT BY THE DOCTOR FOR PRESCRIPTION MEDICATION AND GIVE IT TO THE NURSE TO REPLACE THE ORIGINAL FORM ON FILE.**
6. All medications are kept in a locked cabinet at school. No medications may be kept in the classroom. Authorized staff will administer medication after the medication forms discussed above are on file.

Thank you for keeping these rules in mind for the safety of all of our children.



Albemarle County Public Schools does not discriminate on the basis of race, color, religion, age, sex, disability, national origin, pregnancy, or marital status.

Title IX of the Educational Amendments of 1972, 20 U.S.C. §§1691 *et seq.*, prohibits discrimination on the basis of sex in educational programs or activities receiving federal funds, including discrimination in employment and student admissions. All Albemarle County Public Schools students, applicants and employees are covered by this law.

Questions or concerns regarding compliance with the School Division's nondiscrimination policies may be directed to: Director of Human Resources, 401 McIntire Road, Charlottesville, VA 22901, 434-296-5827)

Our Vision:

All learners believe in their power to embrace learning, to excel, and to own their future.

Our Mission:

The core purpose of Albemarle County Public Schools is to establish a community of learners and learning, through rigor, relevance, and relationships, one student at a time.

Tiger Tales is a publication of Albemarle County Public Schools. It is published five times a year and distributed to all Scottsville Elementary School families.

www.k12albemarle.org

Scottsville Elementary School

Rules and Procedures

Attendance

Attendance is a critical factor in each child's success in school. When students miss school, make up work cannot replace the active learning and class participation or the opportunity to ask questions during lessons. Good attendance and promptness are lifelong habits that teach children responsibility. These habits are formed early in life. Studies show that students who have good attendance early in their school career are more likely to have good attendance throughout their schooling. These are lifelong habits that are critical in the workplace. **If your child does need to miss school, please call our front office and report the absence so that your child is not marked unexcused. Our office tracks attendance and students arriving late to school daily. Excessive absences and tardiness will result in family conferences, specialized family plans, and referrals to Domestic and Juvenile Court. ****We are now REQUIRED to report excessive absences to the Virginia State Department of Education.*****

Commit to excellence in attendance. Your child's future depends on it!

Rules and Procedures

We attribute our students' high academic success to our strong partnerships with our parents. All of us have our part to fulfill in order for our students to succeed. The following are the rules and procedures we follow at our school daily:

- Follow directions the first time given
- Speak respectfully to adults and students.
- Ask permission before you leave your classroom.
- Walk inside the school at all times.
- Keep hands, feet, and objects to self at all times.
- Fighting or encouraging a fight is never allowed at school.
- Homework must be completed nightly.
- Attend school daily and arrive to school on time every day.

Sign and return this portion to your child's teacher by September 1, 2017

I have read and support our school's attendance, school-wide rules and procedures indicated in this document. I understand that the consequences for not following attendance, school-wide rules and procedures, and dress code can result in my child receiving a range of consequences such as: a change of clothing, a phone call, or meeting with teacher(s) or administration, detentions, student sent home, in-school suspensions, over-night suspensions, and off campus suspensions, and referrals to Domestic and Juvenile court. Any physical fighting or encouraging fighting, will result in being sent home and/or suspension.

Parent/Guardian Name: _____

Student's name: _____ Grade: _____

Date: _____